

Western Cape Provincial Department of Transport and Public Works – Taxi Council Establishment

- In 2007 the DTPW appointed Saha to evaluate the Western Cape Provincial Taxi Council (WCPT – Minibus) and Western Cape Provincial Metered-Taxi Council (WCPM-TC) office bearers' remuneration packages as well as the financial prudence of the Council (in accordance with PFMA).
- The Minibus Taxi Council project included the establishment of section 21 company which will guide operations of Council. Our role additionally entailed:
 - Drafting of performance agreements and research & compilation of remuneration manuals
 - Project management and related administration
 - Delivering a gap analysis to highlight the gaps that exists within current section 21 supporting documents and the changes required to comply with the PFMA
 - Development and drafting of questionnaire and compilation of Central Evaluation Committee info packs
- The Metered-Taxi Council project included the drafting of report on the administrative and management arrangements of the WCPM-TC operational entity in order to confirm its sound governance as required by the PFMA.



Western Cape Provincial Department of Transport and Public Works – Project Management Support & Training

- In 2007 the DTPW appointed Saha to render supply chain management, strategic and project management support for the restructuring of Public Transport in preparation for the 2010 World Cup.
- Project & Supply Management Support role included:
 - coordination and control of procurement statistics' databases
 - development of Supply Chain Management unit
 - formulation of Accounting Officer's system and the Preferential Procurement Implementation Plan (PPIP). This entails compiling submissions, letters of approval, limited bidding, compilation of various contracts, reviewing contracts and submissions, renewal or extension of projects and contracts.
- Saha acts as advisor and strategist to the Skills and Training Development Manager. Training of previously disadvantaged public transport operators on business management has already begun. Role included:
 - coordination and control of procurement statistics' databases
 - in depth understanding of the current status of the associations and operators in the Metered and Mini-bus Taxi Associations, large and small bus operators and non-motorised transport.
 - in depth study and understanding of the George Mobility programme and the various service providers on the pilot projects and their influence thereof on the PTIP implementation
 - Providing a strong linkage and fluid communication network between contractors and the department.
 - Member of Taxi Re-Cap team



Western Cape Provincial Department of Transport and Public Works – Public Transport Operating Entity (PTOE) legislation/establishment

- In 2007, the DTPW engaged Saha to assist with the legislative establishment of a PTOE inclusive of the drafting of legislation and accompanying documentation to establish the required entity.
- Our support services include:
 - Drafting and analysis of opinions and business solutions relating to the province's public transport objectives
 - Developed reports and assisted with the motivation for activities required to realise the restructuring of public transport
 - Due diligence exercise to ensure that bid documents, procurement processes and their related submissions and contracts relevant to integrated ticketing system and other earmarked tenders, are compliant to prescripts and best practices.
- The PTOE will be responsible for coordinating and managing all public transport operations in the Province.



Western Cape Provincial Department of Transport and Public Works – Governance Support

- In 2007, Saha was appointed to provide governance support to the DTPW for the public transport restructuring undertaken by the department. We act as an advisor to the Senior Manager of the Department.
- Our support services include:
 - Maintenance of a comprehensive Project Management Charter
 - Disseminate all appropriate information to the relevant stakeholders & Senior Management
 - Summarise and communicate all project related matters to the Senior Manager
 - Give updated monthly progress reports to Senior Manager
 - Provide the Senior Manager with an updated Project Plan when necessary
 - Alert the Senior manager to any work streams that are failing to meet the required objectives
 - Take administrative responsibility for the project team's that will be required to work on the Public Transport Restructuring Project.
- In addition to providing governance support, the following services all also provided to the Department:
 - ad hoc consultancy
 - advisory and
 - legal and contractual services



Western Cape Provincial Department of Transport and Public Works – Governance Support

- Saha International (SA) was appointed by the Western Cape Provincial Department of Transport & Public Works to assess the infrastructure requirements of eight regional offices throughout the Western Cape Province.
- The project included meeting with the various regional councils and assessing their resourcing challenges and requirements.